

SHOSHONE-BANNOCK JR/SR HIGH SCHOOL

2015-2016 (Subject to revision by SBSB) Student Handbook

School Mission

*To educate
Native
American
students in their
heritage, their
rights, and
responsibilities,
and to prepare
them for a
lifetime of
learning and
achievement.*

**Approved on
07/16/2015 by SB
School Board (DL,
DM,AB, DP,SR)**



SHOSHONE-BANNOCK JR. / SR. HIGH SCHOOL

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SHOSHONE-BANNOCK JR/SR HIGH SCHOOL DISTRICT

537

P.O. Box 790; Fort Hall, Idaho 83203
"Home of the Chiefs & Lady Chiefs"

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MISSION

The mission of Shoshone-Bannock Jr./Sr. High School is to educate Native American students in their rights and responsibilities, and to prepare them for a lifetime of learning and achievement, while developing the skills to live in two cultures.

VISION

The vision of Shoshone-Bannock Jr./Sr. High School is to inspire the learner to travel through the circle of life productively and proudly, with respect and humility, in light of the blessings that the Creator has given to all Native people.

School Board Membership

Anna Broncho-Chairperson David Lee-Vice Chairperson
Danielle Perkins-Secretary/Treasurer Donna McArthur and Sandra Rainey-Members

Principal/Administrator

Eric Lords

Operations Manager

Hank Edmo-McArthur

Teachers and Staff

Blaine Dixey-Facilities

Ivan Tinno Jr.-Kitchen Staff

Neville Dunn-Transportation

Shawn Appenay – Facilities

Sandra Clough-Librarian-Media

Rebecca Racehorse – Kitchen Supervisor

Donn holston-Athletic Director

Beana Gould-Native Language/History

Lynette Proffitt-English Teacher
Wayne Cortez-Facilities
Kristin Dahlquist-Math Interventionist
Mike Zeyen -Counselor
-English/History Teacher
Shelly Honena-Registrar/Attendance
Scott Shramek-Science Teacher
Allen Mayo-Math Teacher
Ernest Wahtomy – Native Studies Dept. Teacher

Clayton Anderson-SPED Teacher/Director
Carlita Rodriquez-Para Professional
Lavon Jackson-IT/Teacher/ISAT Coordinator
Cecile Racehorse-Administrative Assistance
Jennifer Rodriguez-Transportation/Office Assistant
Mikel Green-Science/PE/Health
Betty Eskelson-Jr. High Teacher
Josephina Wadsworth-Para Professional

SBS ADMISSIONS AND REGISTRATION/ENROLLMENT POLICY

Shoshone-Bannock Jr./Sr. High School (SBS) follows Federal and Tribal guidelines in allowing any Native American child, who is enrolled in a U.S. Federally recognized tribe, a tuition free educational opportunity. The following are requirements and/or guidelines for admission:

1. Any Student who is not an enrolled member of a U.S. Federally recognized tribe or who cannot produce a Certificate of Indian Blood or Tribal Identification card must request admission from the Shoshone-Bannock School Board for approval for enrollment at SBS.
2. All new students applying for admission to SBS will be reviewed by the Admissions Board and may require an interview with the Student and Legal Parent/Guardian(s). However, if a student is returning without issue or concern, he or she may be enrolled without an interview.
3. Newly enrolled or transfer students may be assessed to determine achievement level for scheduling purposes.
4. If necessary, there will be a waiting period after application is made for receipt of preliminary school records. Receipt of school records depends greatly on the previous school's release and response time.
5. The school board has the right to limit enrollment of an individual student for the following reasons: overcrowding, student history, and possible impact on the school
6. During the admission process, the student and parent/guardian must review the student handbook. The parent/guardian is responsible for informing the school of any changes in guardianship, phone numbers, student residence and other student information.
7. Any new students turning 19 years of age after December of any school year are required to request consideration for enrollment from the Shoshone-Bannock School Board.
8. No convicted felons will be admitted. SBS also complies with the Adam Walsh Act, and the Safe and Stable Families Act.
9. Students who have been expelled from the Shoshone-Bannock Jr./Sr. High School must attend elsewhere for at least one full academic school year and have no major violations. He/she may then apply for readmission.
10. Students who have been expelled from a previous school may be denied admission to SBS, pending the results of an Admission Board interview. If denied due to previous behavior issues (not attendance issues), he or she must attend elsewhere for at least one full term, receive C average grades, and have no major violations. Then, the student may re-apply for admission to SBS.

11. If the Admission Board has determined by previous school performance, that a student may have continued issues at SBS, the Admission's Board may request a Contract to address the issues.
12. The School Board has adopted the Suspected Child Abuse and Neglect (SCAN) protocol to direct and guide staff for the protection of students at SBS.

The Admissions Board shall consist of a School Administrator, Registrar, Attendance Clerk, Guidance Counselor, and, if applicable, a Special Education Teacher, or designees. A majority decision of this Board will allow or disallow (deny) student enrollment to SBS.

SBS Bell Schedules

<u>High School Regular</u>			
1st	8:20 AM	-	9:35 AM
	<i>Breakfast 9:35 AM-9:50 AM</i>		
2nd	9:55 AM	-	11:10 AM
3rd	11:15 AM	-	12:30 PM
	<i>LUNCH TIME 12:30 -1:00 PM</i>		
4th	1:05 PM	-	2:20 PM
5th	2:25 PM	-	3:40 PM

<u>Junior High School Regular</u>			
1st	8:20 AM	-	9:17 AM
	<i>Breakfast 9:17 AM-9:32 AM</i>		
2nd	9:36 AM	-	10:31 AM
3rd	10:35 AM	-	11:30 AM
4th	11:34 am	-	12:30 PM
	<i>LUNCH TIME 12:30 -1:00 PM</i>		
5th	1:05 PM	-	1:54 PM
6th	1:28 PM	-	2:47 PM
7th	2:51 PM	-	3:40 PM

ACADEMIC PROCEDURES

High School Class Registration

The Guidance Counselor will assist students in their class selection.

Junior High School Curriculum

Junior High School curriculum will include English/Writing, Reading, Math, Science, History, Shoshone and Bannock language, and Traditional Arts.

Class Schedule Changes

Changes will be made only with approval from the Guidance Counselor and the teacher during the first week of any term.

Withdrawal from School

All academic withdrawals must be requested by a Legal Parent/Guardian through the School Administrator or Guidance Counselor. An exit interview may be conducted and a withdrawal/transfer form must be completed. All textbooks, locks, uniforms, library books, and school equipment, etc., must be returned before withdrawal is final. Upon final withdrawal, a copy of the withdrawal sheet and transcript may be released and forwarded to the new school.

HIGH SCHOOL GRADUATION REQUIREMENTS (Classes 2013 & Beyond)

All students desiring to graduate from SBS shall meet all Shoshone-Bannock School District Graduation Requirements. The minimum graduating requirements for graduation are as follows:

CLASS CREDITS

The incoming freshmen during the fall of 2009 and after will be required to graduate with fifty (50) credits. The following curriculum has been aligned with the State of Idaho Department of Education standards for high school graduation.

Core Courses:

8 Credits - ENGLISH: A minimum of 2 credits per year required for the appropriate grade level. One trimester of these credits may include American Indian Literature.

1 Credit - SPEECH: A trimester of debate/traditional oratory may be substituted for speech requirement.

8 Credits - MATH: Math credits must include a year of Algebra 1 or equivalent, and a year of Geometry or equivalent; 2 credits of the required eight (8) must be taken in the last year of high school in which the student intends to graduate.

8 Credits - *SCIENCE: Science credits must include a year of Physical Science, and a year of Biology; and 2 credits of the student's choice.

Social Studies

2 Credits - U.S. HISTORY: U.S. History will include American Indian History.

2 Credits - Tribal /US GOVERNMENT

1 Credit - ECONOMICS: Economics will include Tribal economic development

8 Credits - *Humanities/Cultural Studies from the following requirements and options:
(Fine Arts; Performing Arts; Language; History)

SHOSHONE-BANNOCK HISTORY (1 credit required)

AMERICAN INDIAN STUDIES (1 credit required) American Indian Studies will include American Indian ethics, values, and life ways and it is aligned with humanities credit.

TRADITIONAL ARTS (1 to 3 credits)

NATIVE AMERICAN MUSIC (1 to 3 credits)

**SHOSHONI, BANNOCK or FOREIGN LANGUAGE (1 to 3 credits)
Cultural Studies Elective (1 to 3 credits)**

Health/PE:

- 1 Credit - HEALTH:** Health will include Native Health and nutritional/dietary issues.
2 Credits - PHYSICAL EDUCATION/TRADITIONAL GAMES

41 Total Required Credits
9 Elective Credits (not listed above)
50 Total Credits Required

- All Students must pass the ISAT areas of Math and ELA, or fulfill an alternative graduation plan.
- All Students are required to take one of the following college entrance examinations, preferably before the end of the student's junior year: COMPASS, ACT, or SAT.
- All students must complete a Senior Project in order to graduate. Must include: 3-5 page paper, a project and a presentation on what you plan to do after high school.(college, job, etc..)

Transfer Student Modifications to Graduation Requirements:

***Science –**

Physical Science - If the school being transferred from only offers two trimesters for a year of Physical Science that they have already earned, then the transferred student does not need to make up an additional Physical Science credit, but they need to have another elective credit for graduation to total 50 credits.

Biology - If the school being transferred from only offers two trimesters for a year of Biology that they have already earned, then the transferred student does not need to make up an additional Biology credit, but they need to have another elective credit for graduation to total 50 credits.

***Humanities/Cultural Studies –**

Students who transfer with less than 8 trimesters remaining and not transferring any humanities credit(s) need at least 2 credits up to the number of trimesters remaining until graduation. Every transfer student must take Shoshone-Bannock History and American Indian Studies from our school. Transfer students can count humanities/cultural studies credits from other schools towards this requirement. If the student is able with class scheduling and other graduation requirements, they must complete the required 8 credits total.

Class designation shall be according to the following credits earned:

Freshman year -	0-13	Junior Year –	27-36 credits
Sophomore year -	14-26	Senior year -	37+

Shoshone-Bannock Junior High Grade Promotion

The school district will award credit for courses completed by students attending junior high. To be eligible for promotion to the next grade, students will be required to obtain the minimum credit requirements, or achieve the standards for alternate mechanism, and comply with the district's attendance requirements.

MINIMUM CREDIT REQUIREMENTS

To be eligible for promotion to the next grade level, each student will be required to:

1. Earn at least 17 out of 21 possible credits during the school year.
2. Earn at least 12 out of 15 credits in these core classes:
 - a. English
 - b. Math
 - c. Reading
 - d. Science
 - e. Social Studies/Geography/US History
3. Earn at least 1 credit in each of the five core classes mentioned above.
4. Have a 1.5 cumulative GPA.
5. Be proficient on the spring NWEA Math, Reading, and Language tests.
6. Comply with the district's attendance policy.

CREDIT RECOVERY (JUNIOR HIGH)

A student who does not meet the minimum credit requirements may recover credit by obtaining a passing grade for an approved course in summer school. Credit recovery may also involve providing opportunities for additional instruction to students who, at mid-term, do not have a passing grade in the course, as determined appropriate by the principal.

ALTERNATE MECHANISM

A student who does not meet the minimum requirements, stated above, may be eligible for grade level promotion if the student successfully completes three out of the four requirements for the alternate mechanism:

1. Meet all district attendance requirements.
2. Show growth in fall to spring NWEA scores of at least five (5) RIT points in 2 of the 3 areas: Math, Language, or Reading.

3. Have a 1.5 cumulative GPA.
4. Complete summer school coursework to earn at least 1 credit in each of the five core classes mentioned above.

GRADE OR LEVEL ADVANCMENT

A sixth (6th) or seventh (7th) grade student not meeting either of the minimum credit requirements or the alternate mechanism will be assigned appropriate courses by the Educational Learning Plan (ELP) team for the next school year. The student remains in that course work until the ELP team determines the student has met all the requirements for promotion. Once a student meets the promotion requirements, they can be promoted the next trimester to the next grade level.

An eighth (8th) grade student not meeting either the minimum credit requirements or the alternate mechanism will be assigned appropriate courses by the Educational Learning Plan (ELP) team for the next school year. The student remains in that course work until the ELP team determines the student has met all the requirements for promotion. Once a student meets the promotion requirements, they can be promoted the next trimester to ninth (9th) grade.

EDUCATIONAL LEARNING PLAN (ELP) TEAM

Students who are in danger of not meeting promotion requirements will meet with their Educational Learning Plan (ELP) Team made up of the principal, a teacher, the counselor, and a parent/guardian to discuss required steps to reach academic success. Parent(s)/Guardian(s) are expected to be a member of this team. Results of the meetings will be given to the parents and a copy put in the schools cumulative folder.

SPECIAL EDUCATION STUDENTS

The Individualized Education Program (IEP) team for special education students may establish alternate requirements or accommodations to credit requirements as are deemed necessary for the student to become eligible for promotion to the next grade level.

Dropping Classes after the Start of a Trimester

Students who wish to drop a class or classes (W) during any term will need Parent/Guardian and Guidance Counselor approval. If a drop occurs during the last 2 weeks of any term, a student will receive No Credit (NC) for the class/course and NC will be placed on his/her transcript/report card.

Grading

Student grades are a means of charting progress. Grades indicate the level of achievement the student has reached toward the mastery of course objectives. While grades are only one indication of what is

A	Excellent	(90% - 100%)	F	Failing (0-59%)
B	Above Average	(80 – 89%)	I	Incomplete (See also INC section)
C	Average	(70 – 79%)	NC	No Credit received
D	Below Average	(60 – 69%)		

being learned by the student, they continue to be the school’s most reliable means of communicating standard-based achievement to Parents, Guardians, and Students. The letter system used for grades is as follows:

Parents should expect to receive a progress report during each term. Parent/Teacher conferences are held during the school year. Parents/Guardians may request a student progress report at any time, which is taken around by the Student during his/her school day.

Parent/Guardians may request a conference at any time throughout the school year. Parent/Guardians are also welcome in our school at any time but must sign in with the main school office prior to visiting any classroom or attending any activity during regular school hours.

In all classes, grades will denote the following:

- A** -Performing at a superior level of work, attendance, effort and/or attitude.
- B** -Performing at an above average level of work, attendance, effort and/or attitude.
- C** -Performing at an average level of work, attendance, effort and/or attitude.
- D** -Performing below grade level work, attendance, effort and/or attitude.
- F** -Failed
- NC** -No credit
- P** -Pass/Fail classes

Grade Changes

All grades are final 10 business days after the end of any term and will be placed on the permanent transcript. Within the 10 days, final grades may be added or changed with the written authorization of the Teacher, Guidance Counselor and School Administrator. A Grade Change Form/Grade Documentation Form must be completed properly. Any incomplete (I) grades will result in a failing grade, F, if a grade change is not received from the grading teacher, within the 10 days. After the 10 days, any request to add or change grades will need approval from the School Board.

Weighted Grading

College Dual Enrollment classes will have an additional 0.5 weight added to the weighted & unweighted G.P.A. calculation. No weight will be given to Pass or No Pass grades.

Cheating

Cheating or copying of another students work is completely unacceptable. Any student caught participating in this type of behavior may receive a fail mark for that test or assignment, and may receive additional disciplinary action.

Honor Roll

Shoshone-Bannock Jr./Sr. High School will identify students who have excelled in school. For each trimester, the Honor Roll will be announced using the following criteria:

- High Honor Roll - Students with a 3.75 or better grade point average (GPA)
- Honor Roll – Students with a 3.0 to 3.74 GPA

Student's missing 5 or more days in a trimester (excused and/or unexcused, excluding school related activities) will not be considered for the Honor Roll.

Grade Level Promotions

Junior High grade level promotions will be based on the passing of core subjects, acceptable ISAT and/or NWEA scores and attendance. High school students will advance to the next class level upon earning the required credits (see also CLASS CREDIT).

Graduation

Students who have met all SBS graduation requirements will receive a diploma at the commencement ceremony. They may be invited and encouraged to participate in school approved graduation activities. Meeting the requirements for graduation is the responsibility of the students, their Legal Parent/ Guardian and the Student with the assistance of the Guidance Counselor. Students who have not fulfilled the graduation requirements will not be allowed to participate in commencement exercises.

Top Scholar Selection

The top academic students of each graduating class will be selected and recognized at graduation. In order to be considered the student must be scheduled to graduate. All information depends on students maintaining their grades and GPA status, including the last trimester. Selection shall be based on the following criteria:

1. High School cumulative, unweighted GPA.
2. Attended SBHS for a minimum of two (2) years, which must include the entire senior year.
3. In the event of a tie the following will be the criteria to break the tie.
 - a. Highest NWEA score (highest average math & ELA scores during senior year); if still a tie then
 - b. Highest Composite ACT/SAT score; if still a tie then
4. The remaining students that initially tied will be top scholars.

It will be the duty and responsibility of the Guidance Counselor and Principal to access and provide the selection of Top Scholars.

Valedictorian and Salutatorian

The student receiving the number one ranking in the top scholar selection is the valedictorian. The student receiving the number two ranking in the top scholar selection is the salutatorian. If there is a tie, then all students who tie will receive the same recognition for that particular award.

Testing & Scholarships

Testing and scholarship services will be offered through the Guidance Counselor's office. The services of the Guidance Counselor are available to all students, their parents, and faculty members. Individual conferences can be scheduled during the school day. Please see the guidance counselor to take advantage of these services.

Credit Outside Regular School Time

Additional credit opportunities may be available for students needing credits to graduate. Prior approval by the Guidance Counselor and School Administrator, or designee, is necessary before taking the additional credit options. The following areas qualify:

1. College/university classes
2. Individualized on-line classes (APEX, PLATO, etc.)
3. Duel Credit (High School and College credit for the same class)
4. Cultural Workshops/Classes
5. Concurrent enrollment in an approved, post-secondary, training institution.
6. Job/Work experience.
7. Alternative educational setting programs

The student will be required to complete a minimum of 75 hours to attain 1 credit in the above areas, except for the university/colleges classes which have their own guidelines for credit attainment.

Credit for Classroom Aides/Assistants

Students who are library assistants, office aides, teacher aides, etc. will receive a Pass (P) or Fail (F) letter grade for the assigned period. Students enrolled in these classes must be either a junior or a senior, have a cumulative 2.5 GPA, and must be on track to graduate.

Fifth Year Seniors

Shoshone-Bannock High School will allow 5th year seniors to return and finish their education. If the student is 19 years of age or older, School Board permission is required. The following guidelines must be met:

1. Must take a full load/day of classes. Less than a full load is allowed, if the number of credits taken meets our graduation requirements.
2. Must work towards graduation through the quickest possible path.
3. Must not violate attendance or discipline policy.

If any of the above guidelines are not carried out, the student will be referred to other programs.

Parent Teacher Conference

Parent Teacher Conferences are held near the middle of each trimester to exchange information between parent(s)/guardian(s) and teachers on students' progress in school. STUDENTS ARE ENCOURAGED TO ATTEND THESE CONFERENCES WITH THEIR PARENTS.

SBS ATTENDANCE POLICIES

Shoshone-Bannock Jr./Sr. High School adheres to the Idaho State Accreditation Standards that stipulate that a student MUST be in attendance at least 90% of the time in order to receive credit.

ABSENCES

Attending classes on time is a responsibility of all students and their Parent(s)/Guardian(s).

If a student is physically not in his/her scheduled classroom within the first 5 minutes of the class period, he/she will be marked absent. The only exception to this rule is for first period in which the student will be marked absent if not in class within the first 20 minutes of class. Then the Attendance Clerk will proceed to verify the absence and code it accordingly.

A Parent/Guardian should contact the school before 9:30 A.M. if his/her student(s) will be absent or late. If not, the attendance clerk will contact the Parent/Guardian by phone to establish why the student is absent.

The student and/or a Parent/Guardian are responsible for bringing in written **excuses within THREE (3) school days** or the absence(s) will be recorded as an UNEXCUSED ABSENCE..

Student Period Attendance Detail reports will be mailed every two to keep the Parent/Guardian updated on their student(s) attendance.

EXCUSED ABSENCES

The general time period for submitting make-up work for excused absences is 3 days.; however, more time may be allowed under extenuating circumstances. This guideline does not apply to out-of-school suspension, which has its own guidelines for submitting classwork.

SCHOOL SPONSORED ACTIVITIES

These absences are for school activities that conflict with regular school hours.

These include, but are not limited to athletic contests, field trips, club or group involvement, career development or college courses being taken off-campus.

Out-of-school suspensions are considered **excused** absences. Parents/guardians may pick up school work for suspended students each afternoon in the main office. In order to receive credit, all school work missed during the suspension must be completed and submitted to appropriate teachers on the day that the student officially returns to school from the suspension.

OTHER EXCUSED ABSENCES

- a. Illness: this applies to the student being ill and/or the illness of an immediate family member. Two (2) or more absents will require a doctor's note or the absence(s) will be turned into UNEXCUSED absence(s).
- b. Death of an immediate family member: This includes the time necessary to travel to and from the place of the funeral.
- c. Medical, dental, mental health, or other professional appointments.
- d. Court order placement in detention or house arrest.
- e. Ceremonial/Cultural related activities that benefit the well-being of the student. IN ORDER TO BE ASSURED THAT THE ACTIVITY WILL BE EXCUSED, THESE MUST BE WRITTEN REQUESTS & APPROVED BY THE SCHOOL ADMINISTRATOR WITH HIS/HER SIGNATURE. ORIGINAL DOCUMENTATION MUST BE TURNED INTO THE ATTENDANCE CLERK **BEFORE** THE STUDENT PARTICIPATES IN THE ACTIVITY. If the attendance clerk doesn't receive the documentation, then the absences will stand and be coded as UNEXCUSED.

UNEXCUSED OR UNVERIFIED ABSENCES:

Occur when a student has been marked absent by his/her teacher and confirmation of absence or reason was not received by the Attendance Clerk. **UNVERIFIED absences will be turned into UNEXCUSED ABSENCES after 3 days.**

The following procedures will be followed for each UNVERIFIED or UNEXCUSED absences:

First (1st) and Second (2nd) /UNVERIFIED Absence:

The Attendance Clerk, or designee, may call the Parent/Guardian to confirm the absence and reason. Absences will reflect a code that fits the reason given. If no confirmation or contact is received, then the absence(s) will reflect as UNEXCUSED after the THREE (3) day window expires.

Third (3rd) and/or Fourth (4th) UNEXCUSED/UNVERIFIED Absence:

The school designee may visit and/or call the students' residence on file in an attempt to meet with the student, parent/guardian to discuss the ramifications of continued absenteeism. If unsuccessful, another home visit and/or workplace visit may be necessary. If still unsuccessful, then a SCAN may be completed and submitted to the Fort Hall Police Department.

Fifth (5th) UNEXCUSED/UNVERIFIED Absence:

The student will meet with the Attendance Clerk for continued enrollment and credit /grade determination. An invitation to the Legal Parent/Guardian(s) may be made for this meeting, but can proceed without him/her.

At this time the Attendance Clerk will develop a loss of credit contract with the student. This contract will also include a copy of the guidelines for make-up of "loss of credit" that can occur if the student has 6 or more unexcused/unverified absences. A copy of the contract may be personally delivered and/or e-mailed and will be mailed home to the Legal Parent(s)/Guardian(s).

Six (6) or more UNEXCUSED/UNVERIFIED Absences/CREDIT CONTRACT VIOLATION

Credit /Grade is lost unless the student attends and completes a scheduled after school "loss of credit" make-up program necessary to continue in the class.

If the student chooses not to make-up the time and work, the student will be placed in an alternate setting on campus for the remainder of the trimester or until the student chooses to make-up time needed to continue in the regular class.

Loss of credit may lead to Athletic ineligibility, lack of knowledge/education, repetition of classes and delayed graduation/grade promotion.

"Loss of Credit" Make-up

Students will be allowed to attend one hour after school supervised sessions in order to make up unexcused absences that will allow them to continue in a class(es) in lieu of losing credit in that particular class(es).

The student will coordinate the make-up hours through the Attendance Clerk, who in return will work with the Dean of Students to coordinate the after-school services.

Alternate Placement Alternative for Attendance/Behavior Issues:

If a student loses credit in a class, they will be placed in an alternative classroom setting. They will be allowed to work on the computer to make up any lost credits. Students who have lost credit in a class will not be allowed to remain in that class.

10 Consecutive Absences

Per Federal Funding guidelines, CFR 25, if a student is physically absent for every period, all day for a consecutive ten (10) days, regardless of communication by parent/guardian, he/she will be dropped from enrollment with our school. Continued services may be considered by the School Administrator and/or Guidance Counselor and/or Special Education Teacher(s).

Possible Progression of contacts by school due to excessive absences (including, but not limited to)

- Contact of parent(s)/guardian(s):
 - Electronic media (telephone, e-mail, etc.)
 - Home visits
 - Work visits
- Other Contacts:
 - Tribal Youth Education (TYED)
 - Social Services (SCAN)
 - Police Department (SCAN)
 - Tribal Courts
 - 477 Program (TANF, etc.)
 - Probation Officer

Tardy Policy

A student will be marked tardy when not in his/her assigned classroom when the class tardy bell rings. A tardy is defined as being late for a class within the first 5 minutes of class, exception is 1st period (see also under "Absences" above).

Three (3) tardies in an individual class, students will be assigned to lunch detention for one day. Each additional tardy, students will be assigned an additional day of lunch detention. If the students does not attend lunch detention, they will be assigned to ISS for each day of missed lunch detention.

The Attendance Clerk and/or Dean of Students will track all tardiness and absences in NASIS.

Truancy

Truancy occurs when neither the school nor the parent/guardian can account for the student's whereabouts. When students are identified as truant, their names are referred to the Fort Hall Police Department Dispatcher and an attempt to contact parent/guardian via phone will be done immediately.

Passes

Students are not to leave classroom without a hall pass from their teacher. All students must have in their possession a valid hall pass if in the hallways during class time. Teachers will use provided Hall Pass for found on the Faculty Drive.

GENERAL SCHOOL RULES AND POLICIES

The school campus is a CLOSED campus during school hours, including lunch.

Visitors

All visitors must check in and out with the main school office. The visitor must wear a visitors badge while on the school property while school is in session. Any unauthorized visitors will be escorted off the school grounds.

Any person other than Shoshone-Bannock Jr./Sr. High School students, staff, or Board of Education personnel is regarded as a visitor. All visitors are required to report to the school office immediately upon arrival on the campus. Visitors are not permitted unless it is in the best interest of the students and the school. All visitors must receive written permission from a school administrator and will be held accountable for school rules. Students/Juvenile visitors from other schools must have a parent/guardian/teacher approval and have permission from the administrator or his/her designee.

Parents/Guardians are always welcome to visit the school including classrooms, or for conferences with teachers or administrator. Parents/Guardians must report to the front office where staff will go or call to bring your student to the office area. Parents/Guardians who wish to take a student from school during the day must follow the checkout procedure. Private meeting space can be arranged at the parent's request, which should be scheduled with the school's administrator.

Student Check In/Out Procedure

Any student leaving school during the day or arriving after school has already begun must follow proper procedures with the Attendance Clerk. A Check In/Out Log is in place for all students arriving or needing to leave school. The parent/guardians are required to physically come into the school to sign out their student 17 years old or younger, unless other arrangements have been made with the Attendance Clerk.

Students 18 years of age will **NOT** be allowed to check out of school without the consent of the administrator. After receiving the Administrator's consent the student is then permitted to check out

with the Attendance Clerk to leave school grounds. However, they are NOT allowed to check-out or leave with students who are 17 years and younger.

Crisis Response

The fire alarm shall be given throughout the high school building. Immediately upon hearing this signal, students, faculty and others in the building shall evacuate by using a pre-arranged evacuation route posted in each classroom. It is the staff's responsibility to ensure students know the exit plan and the directions for leaving the building from each of the rooms in an emergency.

The following procedures are in effect:

1. Evacuate in an orderly fashion.
2. The teacher is the last person out of the room.
3. Close doors or windows.
4. Do not stop to fight the fire.
5. Teachers are to take their roll book outside with them to check attendance. Each class will have a designated place where the students will meet.
6. Students should stay with their own class.
7. Students are to evacuate the building quietly.
8. No student is to return to the building until an "ALL CLEAR" message is given.

Crisis may come in any form. The students and staff will be trained in both evacuation and lock down drills over the course of the school year. Plans are available on the school website.

Athletics for Student-Athletes

- Students must maintain a C in every class during the sport season to be eligible to participate in athletics.
- Students must pass 4 of their 6 classes from the previous semester to be eligible.
- Drug testing can be instituted at any time to any student.

Dress Code for Students

The school recognizes that student dress and grooming practices are generally a matter of personal choice. However, the school also recognizes that there is a relationship between student's choices of dress and grooming practices and such things as school pride, self-esteem, and general welfare of the students.

The student shall assume the responsibility for dressing appropriately for all school occasions and weather. Suitable shoes must be worn in school for reasons of health and safety. Common sense should be followed in selecting appropriate dress.

Students who violate the school dress policy may be asked to do any of the following depending upon the specific circumstances:

1. Change into clothing provided by the school.

2. Have other clothing brought to the school.
3. Remove inappropriate accessory or accessories.
4. Be transported home to change attire.
5. Surrender any drug or alcohol clothing/accessories to the Dean of Students/Administrator.

Shoes that cause scuffmarks are not allowed on the gym floor.

The following clothing choices are **NOT** acceptable:

1. Bare-midriff, sheer, low cut tops or short shorts.
2. Hats, bandanas and/or headbands.
3. Any clothing, accessory or symbolic apparel believed to be affiliated with gangs per the Gang Ordinance of the Shoshone-Bannock Tribes. This includes the BLUE/BLACK COLORS WITH OR WITHOUT PRINT.
4. All clothing that refers to obscenities, pornography, violence, alcohol, drugs and/or contains unacceptable language or images.
5. Baggy pants that show underwear.
6. Coats or backpacks in the classrooms unless determined by Individual Education Plan.
7. Sunglasses unless verifiable medical reasons exist, i.e. prescription.

Students are not to wear hats or other head-wear in the school buildings during school hours. Hats may be taken by the faculty or staff, if worn, and retained by the school until the end of the school year. Hooded sweatshirts are allowed as long as the hood is down.

(per motion of 12/02/10 by SBSB).

Fund Raising Policy

Any fund raising activity must have prior approval of the school administrator. School clubs or organizations have exclusive use of the concession booth or other food vending rights for any event in the school. The athletic director must maintain a schedule of events and organizations involved in concession. All fund-raising proceeds will be accounted for with two adult signatures and receipted to the office manager and submitted to the Shoshone Bannock Tribes Finance Dept. no later than two business days following the fundraising event.

Illness, Injury or Medical Emergency at School

If a student is injured or becomes ill at school, he/she is to report to his/her teacher and ask for a pass to report to the office. If necessary, the school will try to contact the parent. All students who are injured or become ill must check out through the front office before leaving school. When a student is transported by school personnel or ambulance to the hospital or clinic, the parent is responsible to meet the driver and student at the health facility.

In case of an accident or emergency during school or a school activity, students and staff are to notify the school administrator as soon as possible. First aid supplies are kept in the office and in classrooms. Should the situation require medical attention, the parent will be notified immediately, and the student will be taken to a medical facility for treatment.

Parent permission to receive medical attention in emergency situations is part of the admission packet. Students are encouraged to stay at home whenever they are ill.

Incentives

The school may offer incentives for grades, standardized test scores, positive behavior, attendance and/or punctuality. All incentives are performance-based and available to all students.

Internet Policy

The purpose of the Shoshone Bannock Jr./Sr. High School information network is to advance the educational opportunities for all students. It is therefore required that all users conduct themselves in a responsible, decent, ethical and polite manner while using the network. The user is ultimately responsible for his/her actions in accessing network services.

All students, faculty and staff must have a signed Application for Network Use (Internet) and a Certificate of Web Security on file before they can access the Internet. Any violation of the acceptable use, privileges, etiquette and responsibility as set forth by the SBHS guidelines may not only be unethical but may constitute a criminal offense. Intentional misuse of hardware and/or software may incur expenses and suspension of privileges to the user. Violations and disciplinary action will be consistent with the SBHS standards policies and procedures. No student is to have access to any teacher's computer, and teachers will be disciplined for allowing student access to teacher academic and attendance records via the computer.

Library

Student use of the library is encouraged. The following rules will be used to check out books:

- All book, except reference books, may be checked out for two weeks at a time and may be renewed as often as necessary.
- Reference books must be used in the library. They may not be checked out overnight.
- Each person may have only two books checked out at any given time.
- Any book damaged or lost has to be paid for or replaced by the student.
- Any person with more than two lost books will lose the privilege of checking out more books until the books have been paid for or replaced.

Lockers

Students will be assigned lockers and locks at the beginning of the year. These are provided for the convenience of the students. The students are responsible for the upkeep of the lockers and the return of the locks. Students are warned not to leave money and/or expensive possessions in their lockers. Students are responsible for keeping their locker combination to themselves. Changing from an assigned locker must be approved by the main office. The school reserves the right to search any and all students' lockers as a part of the routine school inspection. Regular locker inspections may be held during the school year.

Locker and Desk Searches

School lockers and desks are the property of the school. At no time does the school relinquish its exclusive control of lockers or desks. School personnel, for any reason, may conduct inspections of the interiors of lockers or desks and their contents at any time, without notice, without student consent, and without a search warrant. Any suspicious items will be turned over to tribal police.

Lost and Found

If any person finds any item in the school or on the school grounds, he/she should turn it into the main office. All lost and found items will be kept in the main office. Please check there and/or with the custodians if you have lost anything.

Lunchroom Rules

Students are provided breakfast and lunch at no charge. Students arriving late for breakfast will only receive a cold breakfast. Students are not allowed to leave the lunchroom with food. All food must be eaten in the lunchroom so that excess food, containers, and wrappers will not be scattered throughout the school building or on the school grounds. Students are expected to use good table manners and to clean up their eating area before leaving the lunchroom.

Medications and Prescriptions

Medications that are to be given three times a day can be given before school, after school, and at bedtime. For the safety of your child, it is essential that the following be observed when medication is to be given during the school day:

In order for medication to be administered at school, all medication needs to be brought to the school by a parent/guardian with the prescription information. Should a parent/guardian in outlying areas be unable to bring the prescription medicine to the school, the prescription medication may be given to the student's bus driver provided it has appropriate information for distribution to the student.

The school must have on file a complete medication form containing:

1. Student name
2. Name of medication
3. Diagnosis
4. Time and direction of administration
5. Dosage and route of administration (ex. 1 tsp. Orally)
6. Possible side-effects
7. Termination date of administration
8. Signature of a parent/guardian
9. Physician's name and office address

Additional rules and information applying to medication are the following:

- Limited quantities of the medication should be brought to the school.
- Medication forms are available from the school office secretary.
- All medication administered at SBHS will be secured in a locked compartment.
- NO Tylenol or over-the-counter medications will be administered to students unless parental permission is signed on the enrollment form.
- SBHS IS NOT responsible regarding medication if the student or guardian does not comply with this policy.
- The school will provide a medication record.

- Personnel giving the medications may include the administrator, health specialist, or a teacher.
- Students are permitted to carry prescribed inhalers.

Electronics

ABSOLUTELY NO PERSONAL ELECTRONIC DEVICES/ACCESSORIES ARE TO BE USED OR VISIBLE BY STUDENTS IN CLASSROOM SETTINGS OR DURING CLASS TIME.

Personal Entertainment Devices and Cell Phones

Students may use cell phones, I-pods, I-pads, ear buds, and other personal electronic devices in the **proper manner** before school, during lunch and after school; however, when a student walks through the doors of a classroom setting or during class time, those devices/accessories are not to be used or visible.

1st Offense: Taken and given back at the end of the school day-ISS

2nd Offense: Taken and Parent/Guardian must come in to pick-up-ISS

3rd Offense: Taken and kept until the end of the Trimester-ISS

4th Offense: Taken and kept until the end of the school year-OSS

School Telephones

Use of the school telephones by students is limited to emergency calls only. Calls for permission to attend parties or to ride buses with friends, etc. will not be permitted. These matters should be taken care of before the student comes to school. Students will not be called out of class to answer phone calls. A message will be taken for the student. Teacher issued phones (located in the classrooms) are to be used for official school communication only.

Students Grievance Procedure

Shoshone-Bannock Jr./Sr. High School staff will administer student policy fairly and equitably. In the event that a student/parent/guardian feels that his/her rights have been denied, the following grievance procedure is to be followed:

1. Present complaint to the Dean of Students in writing, along with reasons for the complaint, within 5 days of the alleged violation.
2. The Dean of Students shall investigate the complaint and set up mediation between parties to resolve the issue.

3. If the student/parent/guardian is not satisfied with the findings of the mediation then he/she must appeal to the School Administrator in writing no later than 5 days after the mediation. The administrator will respond within 5 days.
4. If the student/parent/guardian is not satisfied with the decision of the administrator, a written appeal may be presented to the School Board within 5 days and a hearing held within 30 days. The decision of the School Board is final.

Student Vehicles

A student who meets the following guidelines is permitted to drive to school:

1. He/she possesses a valid State of Idaho Driver's license and the Attendance Clerk has a copy of the license
2. He/she has proof of insurance on the vehicle being driven and the Attendance clerk has a copy of the proof of insurance.
3. A parent/legal guardian signs the parental consent form and the Attendance Clerk has a copy of the consent form on file.

A student's privilege to drive may be suspended or revoked.

Students who drive to campus without the proper credentials on file will be subject to appropriate disciplinary action.

Students who have the proper credentials to drive are to park on the North end of the school building to the right of the buses.

Other Driving Regulations

1. Students participating in school sponsored activities shall not drive personal vehicles to said activities.
2. Students may not leave the school in any person's car during class time, unless proper procedures are followed and permission has been granted.
3. Leaving the school without permission will constitute truancy and appropriate disciplinary and referral action will occur.
4. All personally owned student vehicles and vehicles driven to school by students that are owned by a parent or guardian are considered to be under the authority of the school during regular school hours.
5. At no time will students be allowed to transport other students to and from school unless prior permission is granted by the parent/guardian to be transported.
6. Students will not be allowed to drive any vehicle at any time during the regular school hours.
7. Vehicles may be searched at any time while on school property.
8. Smoking or loitering around vehicles will result in disciplinary action.

Parking Policy

All vehicles parking at school must remain in the parameters of the designed parking lots. Faculty and staff parking are at both the north and south end of the building. Food Service staff parking is located behind the kitchen. Student parking is located in a specific area at the north end of the building. The front of the building is reserved for visitors and parents/guardians.

Transcripts

Students may request transcripts and receive such from the high school. However, they will not be forwarded if fines or fees are unpaid. Transcripts are located in the Registrar's office and must be obtained there.

Transportation Policy (Bus)

Parents/guardians must notify the office and advise the school if there is to be a change in transportation of their student(s). If there is no notification, the student will follow his/her regular method of getting home. Transportation of students to and from school is a privilege. For safe transportation, the students must be aware of the bus rules. The student must also be aware of what will happen if he/she decides to violate the rules.

The bus driver is in complete charge of the bus at all times and is responsible for the safety and discipline of the students.

School bus rules and regulations:

- Students should be on time for their bus stop. Drivers will wait a minimum of 1 minute per stop. Students should be on time for the convenience of the other passengers.
- Stay off the road while waiting for the bus.
- If students have to cross the road while loading, they must stay at least 10 feet in front of the bus.
- Students must keep hands, feet, and property inside of bus.
- Fighting, throwing items, teasing other students, and use of profane language will not be tolerated.
- Emergency exit doors are for emergency use only.
- Students will remain seated while the bus is in motion.
- Littering, smoking, drug use, animals or weapons are not permitted on the bus.
- Parents will be allowed on the bus with school administration permission only.
- Parents must have indicated on the enrollment form alternative drop off destinations.
- Writing on or destruction of the school bus is prohibited.
- If a student misses three (3) consecutive days, he/she will be removed from the bus route.

Students are expected to behave in an orderly manner at all times. Students who do not cooperate:

- Will be referred for disciplinary measures.
- May be denied the privilege of riding the bus.

If a student commits a major infraction that jeopardizes the safety of the student, other students, or the bus driver, the bus driver may assign a one-day suspension from the bus. A school administrator may assign a bus suspension for more than one day. Whenever a bus driver suspends a student, the student will be provided a copy of the suspension report, and the transportation director will notify the parent/guardian the same day if possible. If the parent is dissatisfied with the disciplinary actions administered by the driver, the decision may be appealed to the transportation director. Whenever a student is suspended from bus riding privileges, the student is still obligated to attend school using an alternative form of transportation to and from school which will be the responsibility of the parent/guardian(s). Every effort will be made to contact the parent on the day of the incident. Students with IEP's are subject to Federal IDEA regulations 34 CFR 300.519 and 520.

ETHICAL BEHAVIOR FOR EMPLOYEES AND ELECTED OFFICIALS WHO HAVE A STUDENT ATTENDING SHOSHONE-BANNOCK JR./SR. HIGH SCHOOL

- Employees who have students in this school should take every effort to avoid using their position to unduly influence or interfere in the normal operation of the student's academic, sports or disciplinary concerns at the school.
- Students who have parents, guardians, or relatives working at the school or parents, guardians, or relatives who are elected officials should not expect to receive favored treatment.
- Elected officials of the Shoshone-Bannock Tribes bear a special responsibility not to let their position be used by themselves for special consideration or exception to the policies in this handbook.

PROPER PROCEDURE TO ADDRESS PARENT, STUDENT, OR EMPLOYEE ETHICAL VIOLATIONS

- The employee who is harmed by a breach of ethics by a parent who is an employee or elected official will first seek a conference to report and/or resolve the concern with the Principal.
- If the employee cannot find satisfaction by consultation and action of the Principal, he/she may request a meeting with the School Board.
- An employee can request a meeting with school board by filing a brief written request and submitting the request to the superintendent. Decisions of the school board are final.

DISCIPLINE CODE

(Special Education Law in Italics)

Disciplinary and Behavior Management Policy and Procedure

Teacher Authority

Teachers can and/or will have classroom rules that are not covered within this handbook

Teachers shall have complete authority in their classroom and have class rules aligned with school policies and incentives they view as necessary as long as school policy is not circumvented. Students are expected

to respect such authority and shall demonstrate general behavior that supports courtesy, decency, and the educational process.

All staff members including aides, clerical staff, custodial, maintenance, bus drivers, and cooks have the authority to enforce school rules in the school setting or at any school activity.

The classroom teachers will be the primary monitors of students during the school hours, on school grounds, and at school activities. All first attempts to solve disciplinary problems will be made by the classroom teacher. Should their attempts prove futile, the problems will be referred to the Dean of Students. The staff and student will discuss the disciplinary concerns and arrive at an acceptable solution as outlined by policy. The parent will be notified as soon as possible, of conferences and the disciplinary referrals as outline by policy. There may also be interim placements in alternatives educational setting for up to 45 days in accordance with federal law 34 CFR 300 520, 300 523, and 300 121.

Federal Law 34 CFR 300 520 (a)(1)(i) *School personnel may order to the extent removal would be applied to children without disabilities, the removal of a child with a disability from the child's current placement for not more than 10 consecutive school days for any violation of school rules and additional removals of not more than 10 consecutive school days in that same school year for separate incidents of misconduct (as long as those removals do not constitute a change of placement under 34 CFR 300 519 (b)).*

34 CFR 300 520 (a)(1)(ii) After a child with a disability has been removed from his/her current placement for more than 10 school days in the same school year, during any subsequent days of removal the public agency must provide services to the extent required under 34 CFR 300 121 (d).

34 CFR 300 520 (a)(2) School personnel may order change in the placement of a child with a disability to an appropriate interim alternative educational setting for the same amount for time that a child without a disability would be subject to discipline but for not more than 45 days if

- (i.) The child carries a weapon to school or to a school function under the jurisdiction of a State or local educational agency or*
- (ii.) The child knowingly possesses or uses illegal drugs or sells or solicits the sale of controlled substance while at school or a school function under the jurisdiction of a State or local educational agency*

34 CFR 300 523 If an action is contemplated regarding behavior described in 34 CFR 300 520(a)(2) of 300 521 or involving a removal that constitutes a change of placement under 34 CFR 300 519 for a child with a disability who has engaged in other behavior that violated any rule or code of conduct of the LEA that applies to all children not later than the date on which the decision to take that action is made, the parents must be notified of that decision and provided the procedural safeguards notice described in 34 CFR 300 504

34 CFR 300 121(d)(2)(B) based on a hearing officer determination that maintaining the current placement of the child is substantially likely to result in injury to the child or to others if he or she remains in the current placement, consistent with 34 CFR 300 521

34 CFR 300 121 (d)(3) School personnel, in consultation with the child's special education teacher, determine the extent to which services are necessary to enable the child to appropriately progress in the general curriculum and appropriately advance toward achieving the goals set out in the child's IEP if the child is removed under the authority of school personnel to remove for not more than 10 consecutive school days as long as that removal does not constitute a change of placement under 34 CFR 300 519(34 CFR 3000520(o)(1)). The Child's IEP team determines the

extent to which services are necessary to enable the child to appropriately progress in the general curriculum and appropriately advance toward achieving the goals set out in the child's IEP if the child is removed because of behavior that has been determined not to be a manifestation of the child's disability consistent with 34 CFR 300.524.

34 CFR 300.521 A hearing officer under section 615 of the Act may order a change in placement of a child with a disability to an appropriate interim alternative educational setting for not more than 45 days if the hearing officer in an expedited due process hearing.

- (a) Determines that the public agency has demonstrated by substantial evidence that maintaining others.
- (b) Consider the appropriateness of the child's current placement.
- (c) Considers whether the public agency has made reasonable efforts to minimize the task of harm in the child's current placement, including the use of supplementary aids and services, and
- (d) Determines that the interim alternative educational setting that is proposed by school personnel who have consulted with the child's special education teacher, meets the requirements of 34 CFR 300.522(b).

34 CFR 300.526(c)(2) In determining whether the child may be placed in the alternative educational setting or in another appropriate placement ordered by the hearing officer, the hearing officer shall apply the standards in 34 CFR 300.521

34 CFR 300.526(c)(3) A placement ordered pursuant to 34 CFR 300.526 (c)(2) may not be longer than 45 days.

Appropriate Student Conduct (includes, but is not limited to)

- Following all classroom rules.
- Do assigned classroom work.
- Treat others with respect.
- Walk in the hallways.
- Keep hands, feet, and objects to self.
- Show appreciation for and be courteous to all groups/guests presenting programs or participating in athletic events in our school.
- Treat the building and grounds with respect.

Inappropriate Student Conduct (includes, but is not limited to)

- **Noise**: Any sound created by a student which distracts the student, other students, or the teacher from the business at hand. The noise may be generated vocally, (including, but not limited to, talking, swearing, or unintelligible sound) or non-verbally (such as, but not limited to, pencil tapping, or finger snapping).
- **Out of Place**: any movement beyond, whether explicitly or implicitly, defined boundaries in which the student is allowed movement of any sort.
- **Physical Contact**: any contact with another person or another person's property, which is unacceptable to that person. Kicking, hitting, pushing, breaking, throwing items, and stealing are all categorized as physical contact, as well as verbally threatening or a physically threatening gesture, such as making a fist or getting in someone's face.
- **Off Task**: any movement in which the student is not on task that does not fall into the above three categories, such as looking around, staring into space, doodling or any other observable movement in which the student is off task.

- Violation of Tribal and State Law will result in immediate referral to Tribal Police, or appropriate agencies.

Court Orders:

All Court orders from Shoshone-Bannock Tribal Court will be honored, as much as possible, due to the school being a “public” entity. We will honor court orders from other jurisdictions only if they are approved through the Shoshone-Bannock Tribal Court, or signed by a Judge.

Orders include: Restraining Orders, Child Custody Orders, Family Court Orders, Probation Orders, and all other Legal Orders that are not mentioned.

All Juvenile Court orders that include mandatory school attendance and/or behavior issues will be honored.

A release of confidential information will be signed by the parents, for documentation purposes.

Drug and Alcohol Policy

SBS recognizes that the use of drugs, illegally and/or inappropriately, is a danger to the positive development of students. The school recognizes that chemical dependency is a treatable illness. Students with chemical dependency problems who seek assistance and follow the prescribed treatment program will not be affected academically by the diagnosis or a request for treatment. SBS will do whatever is possible to assist the healthy recovery of any students who demonstrate a need. This includes providing educational materials to treatment facilities where SBS students are attending.

In the enforcement of these regulations, the principal and/or Dean of Students may authorize:

- Unannounced inspections of students' desks and lockers.
- Unannounced inspections of students' automobiles driven to school.
- Unannounced inspections of the contents of pockets, backpacks, purses, and other similar items if suspected of being in possession of prohibited, stolen, or illegal items.

Any students found under the influence of any controlled substance, alcohol, or other mood altering chemicals will be turned over to the proper authorities. If any staff member finds paraphernalia that is suspicious it will be confiscated and turned over to the proper authorities as well.

Smoking and Tobacco Policy

Shoshone-Bannock Jr./Sr. High School Board and the Shoshone-Bannock Tribal Council state that the school grounds are a “Smoke-Free” facility.

Weapons Policy

Definitions:

Weapon – refers to any device, instrument, knife or firearm, whether loaded or unloaded, designed as a weapon which is capable of threatening or producing bodily harm or death, including pellet guns, look-alike, toy gun or non-functioning guns that could be used to threaten others.

Possession – refers to having a weapon on one’s person or in an area subject to one’s control on school property or at a school activity. In the case of a student found in possession of a weapon that he/she is *holding* for another student, both students will be subject to the weapons policy.

Policy and Procedure

Board policy forbids students to bring weapons to school or to school-sponsored activities.

It shall be a violation of this policy for any person to have in his or her possession or conceal a weapon on school property. This includes, but is not limited to, buildings, parking lots, lockers, and vehicles.

Items in the following categories are defined as weapons:

- Any firearm of any description.
- Any knife of any description.
- Any metal knuckles and razors.
- Any ice pick or similar device having a sharp point, except that this shall not apply to any person delivering ice to a school district facility.
- Any other object that is carried for the purpose of inflicting injury on another.

Any student alleged to be in violation of this policy will be referred to the police authorities, and if allegedly a law has been violated, charges will be filed against the youth. The school shall suspend the student from school and refer him/her to the School Board for an expulsion hearing. An expulsion hearing shall be held within ten (10) school days following the incident. In the event the evidence substantiates the charge, the School Board will make its decision with respect to expulsion.

A mandatory minimum one-year expulsion will be given to any student found guilty of bringing a firearm to school. SBS will not admit a student who has been expelled from another school district for violating the federal law until the student has completed the expulsion period of not less than one year. Timing will be based upon written confirmation from the district that initially expelled the student. If a student challenges this decision of the board, that student is entitled to a due process hearing before the board according to the district's procedure for conducting an expulsion hearing.

The persons affected by this policy are hereby notified that violation of this policy is considered by the school board as grounds for expulsion.

In the enforcement of these regulations, the principal may authorize:

- Unannounced inspections of students' desks and lockers.
- Unannounced inspections of students' automobiles driven to school.

- Unannounced inspections of the contents of pockets, backpacks, purses, and other similar items if suspected of being in possession of prohibited, stolen, or illegal items.

If a student has knowledge of another student(s) having possession of a weapon, he/she is obligated to inform a staff member. For safety purposes, he/she should not touch the weapon.

Sexual Harassment and Violence Policy

To maintain a learning and working environment that is free from sexual harassment and violence, the Shoshone-Bannock Jr./Sr. High School prohibits any form of sexual harassment or violence. Harassment includes any physical or verbal conduct, which is related to a person's gender, sexual orientation, race, color, age, religion, national origin, marital status or disability and which:

1. Has the purpose or effect of creating an intimidating, hostile, or offensive school environment.
2. Has the purpose or effect of substantially or unreasonably interfering with a student's school performance;
3. Otherwise adversely affects a student's school opportunities.

Any student or employee that commits sexual harassment or violence will be subject to disciplinary action. All complaints are to be addressed to the principal or school counselor and will be investigated immediately and the proper action will be taken. The principal serves as the designated official for oversight of this policy.

Law Enforcement Officers

In cases where a law enforcement officer interviews students, an administrator or designee will be present when the interview is being conducted and shall make a reasonable effort to notify the student's parent/guardian of the interview. If a student is arrested or taken into temporary custody on school property during the school day, the school no longer has jurisdiction over the student. The school shall make reasonable effort to notify the parent/guardian when an arrest is made or a student is taken into temporary custody.

Suspended Students

Out-of-School Suspension

Students may receive out-of-school suspension (OSS) for up to 10 days by the Principal/Dean of Students, following a conference with the student and parent/guardian or notification to parents/guardian. Parents/guardians must be given notice of the OSS and a written or oral explanation of the charges. The

student has the right to present his/her side of the issue prior to the suspension or as soon as practicable. Suspended students are not allowed on school grounds at any time without prearranged permission from the school administration.

Suspensions are considered **excused** absences. Parents/guardians may pick up school work for suspended students each afternoon in the main office. In order to receive credit, all school work missed during the suspension must be completed and submitted to appropriate teachers on the day that the student officially returns to school from the suspension.

Students whose behavior is considered disruptive or who have a continued non-resolved behavior problem may be suspended out of school. This action is deemed very serious and will require a parent-student-administrator conference before reinstatement can take place. **This conference must take place at the school prior to the student returning to class.**

The intention of the staff at Shoshone-Bannock Jr./Sr. High School is to provide a continuous, uninterrupted education for all students.

Issues warranting out-of-school suspension would include, but are not limited to, continuous disruptive behavior or non-compliance of school regulations.

Students in out-of-school suspension will not be allowed to attend any extra-curricular activities or practices related to activities on the days of suspension. All coaches and advisors will be notified of the suspension.

Students with IEP's are subject to Federal Individuals with Disabilities Education Act (IDEA) regulations 34 CFR 300.519 and 300.520.

34 CFR 300.519 For the purpose of removals of a child with a disability from the child's current educational placement under 34 CFR 300.520-300.529, a charge of placement occurs if the removal is for more than 10 consecutive school days or the child is subject to a series of removals that constitute a pattern because they cumulate to more than 10 school days in a school year, and because of factors such as the length of each removal the total amount of time the child is removed and the proximity of the removals to each other.

In-School Suspension

In-school suspension (ISS) is an alternative to out of school suspension. A student who receives in-school suspension (ISS) will be isolated in a room under supervised study. While the student is suspended, he/she must complete usual assignments provided by the regular classroom teacher(s). Under no conditions are students allowed to take breaks other than the restroom break under supervision. If the student does not cooperate while in in-school suspension, then he/she may receive additional in-school suspension or out-of-school suspension.

CONTRACTS

A student may be placed on a Behavior, Attendance, and/or Enrollment Contract in the event that the current student is having major issues in either of these areas or for a new student wanting to attend the SBS who has had a prior negative history in either of these areas. If he/she violates the Contract, he/she will be subjected to the steps listed in the contract.

Expulsion

A student may be expelled from school if it is shown that his/her conduct does in fact undermine good order, threatens the welfare of the school, disrupts the educational process, or deprives other students of an opportunity to pursue their own education. Expulsion may be for a calendar school year or less depending upon the decision of the School Board.

The process for expulsion is as follows: 1) the Dean of Students will make a recommendation to the principal for expulsion; 2) the principal will make a recommendation to the school board for expulsion; 3) If the recommendation for expulsion is not approved by the School Board, other appropriate consequences will be issued to the student; 4) If the expulsion is approved, the student/parent/guardian may follow due process procedures and appeal directly to the School Board within 10 days of the original decision.

Due Process for Expulsion

In all disciplinary actions, students will be afforded due process of law under the Constitution of the United States, and the regulations of the School. Every student is entitled to due process of law before he/she is expelled. The students' rights include the following:

1. Written notice of charges within a reasonable time prior to a hearing. Notice of charges shall include reference to the regulation allegedly violated, the facts alleged to constitute the violation, and the notice of access to all statements of person relating to the charge and to those parts of the student's school record which will be considered in rendering a disciplinary decision.
2. A fair and impartial hearing to the imposition of disciplinary action (absent the actual existence of an emergency situation and immediate danger to the health and safety of the students and others). In an emergency situation, the school official may impose disciplinary action not to exceed a temporary suspension, but shall immediately submit a report, in writing the facts (not conclusion). The report shall indicate the reason for the emergency and shall afford the student a hearing that fully comports with due process as soon as practicable.
3. To have present at the hearing the student's parents/guardians (or their designee) and to be presented by lay or legal counsel of the student's choice. Private attorney's fee are to be borne by the student
4. To produce, and have produced, witnesses on the student's behalf and to confront and examine all witnesses.
5. To records of hearings of disciplinary actions including written findings of fact and conclusions in all cases of disciplinary action.
6. The right of administrative review and appeal.
7. The student shall not be compelled to testify against him/herself.
8. The right to have allegations of misconduct and information pertaining expunged from the student's record in the event the student is found not guilty to the charges.

Under no circumstances shall punishment be cruel, excessive, or administered with malice and/or passion.

34 CFR 300.522(a) the interim alternative educational setting referred to in 34 CFR 300.520(a)(2) must be determined by the IEP team.

34 CFR 300.300(o)(1) each State receiving assistance under 34 CFR part 300 shall ensure that FAPE is available to all children with disabilities, aged 3 through 21, residing in the State, including children with disabilities who have been suspended or expelled from school.

5131 *In the case of a child with a disability who has been removed from his/her current placement for more than 10 school days in that school year, the public agency, for the remainder of the removals, must*

- i. Provide services to the extent necessary to enable the child to appropriately progress in the general curriculum and appropriately advance toward achieving the goals set out in the child's IEP, if the removal is*
 - (a) Under the school's personnel's authority to remove for not more than 10 consecutive school days as long as that removal does not constitute a change of placement under 34 CFR 300.519(b) (34 CFR 300.520(o)(1); or*
 - (b) For behavior that is not a manifestation of the child's disability, consistent with 34 CFR 300.524, and*
- ii. Provide services consistent with 34 CFR 300.522 regarding determination of the appropriate interim alternative educational setting, if the removal is for drugs or weapon offenses under 34 CFR 300.520(a)(2)*

Behavior Expectations and Consequences

Overview – the consequences for inappropriate student behavior described on the following pages are designed to be fair, firm, and consistent for all students. They apply to SBHS students in any school, or other district building on school property, in school vehicles and school events. School vehicles are defined as school buses and vans owned or leased by the school, and cars and other vehicles owned by school staff and authorized by the school for transporting students.

Any violent behavior or other activity that takes place outside of the school day and/or takes place away from the school that impacts the school environment, students, or staff may be subject to disciplinary action. Administrators may use discretion in individual cases. Consequences for a specific offense may be more or less severe than indicated if staff members believe it is appropriate.

Because it is not possible to list every inappropriate behavior that occurs, behaviors not specified will be responded to as necessary by staff. Staff members include bus drivers, chaperones, classroom teachers, counselors, classroom aides, janitors, bus monitors, administrators and other appropriate district staff who deal with minor infractions. **All staff members are mandated reporters according to Federal Law.**

After a student has received an out-of-school suspension, a **re-entry conference must** be held with the student, parent/guardian and appropriate administrator to discuss the behavior(s) that led to the suspension, appropriate alternative behaviors the student might have chosen, and a plan to prevent

future inappropriate behaviors. **This conference must take place at the school prior to the student returning to class.**

The administrator may involve the police and other law enforcement authorities as necessary. If a student violates a school rule which is also a violation of a law, the student may be referred to the police in addition to being dealt with as described in the regulation. Special Education and discipline records will be consistent with Family Educational Right and Privacy Act (FERPA).

Depending on the nature and degree of the offense and the number of prior offenses, any one or a combination of the list of possible consequences may also be assigned by the school administrator. The possible consequences listed below are not intended to be all-inclusive. They are presented as guidelines for staff, students, and parents. A list of possible consequences include:

- 1) Detention
 - a. During lunch
 - b. After school
 - c. Office
- 2) In-school suspension (ISS)
- 3) Out-of-school suspension (OSS)
- 4) Suspension from school activities-Athletic Events(practice and games)
- 5) Alcohol/drug testing
- 6) Confiscation
- 7) Individual contract
- 8) Reasonable use of physical restraint or force
- 9) Meeting with the Chemical Dependency Unit
- 10) Parent/guardian conference
- 11) Restitution
- 12) Successful completion of a drug treatment program
- 13) Referral to counseling or social worker
- 14) Support group attendance
- 15) Parole officer notification
- 16) Police notification
- 17) Expulsion

Except for serious offenses, the accumulation of consequences shall count for only one school year. All students will begin each year with no carry-over of consequences.

Alternate Placement Alternative for Attendance/Behavior Issues:

If a student loses credit in a class, they will be placed in a alternative classroom setting. They will be allowed to work on the computer to make up any lost credits. Students who have lost credit in a class will not be allowed to remain in that class.

Exceptional Misconduct

Exceptional misconduct is so serious in nature and disruptive in its effect upon the operation of the school, an immediate short or long term suspension or expulsion is warranted. Behaviors resulting in immediate short or long term suspension may occur on the first offense.

Restitution

To help students assume responsibility for damage of school property, they will be asked for restitution of lost or damaged materials, equipment, or other school property.

Anti-Bullying Policy

The Shoshone Bannock Tribal School Board of the ShoBan Jr./Sr. High School is committed to protecting its students, employees, and applicants for admission from bullying, harassment, or discrimination for any reason and of any type. The School Board believes that all students and employees are entitled to a safe, equitable, and harassment free school experience. Bullying, harassment or discrimination will not be tolerated and shall be just cause for disciplinary action. This policy shall be interpreted and applied consistently with all application Federal and Tribal Laws. Conduct that Constitutes Bullying, Harassment or Discrimination, as defined herein is PROHIBITED.

It is essential that a basic universal prevention curriculum is in place so that the school will receive a culture of Health, Wellness, Safety, Respect, and Excellence.

The standards of this policy constitute a specific, focused, coordinated, integrated, culturally sensitive system of supports for all students, staff, families, and community agencies that will improve relations within the school. It is designed to ensure that the school has staff that have been trained and are supported in their school's efforts to provide awareness, intervention training, and instructional strategies on prevention, to each staff, parent, and student in the school and to direct follow up when incidents are reported and/or occur.

I. Definitions

- A. "Bullying" means systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees. It is further defined as: unwanted purposeful written, verbal, nonverbal, or dehumanizing gesture, by adult or student, that has the potential to create an intimidating, hostile, or offensive educational environment or cause long term damage; cause discomfort or humiliation; or unreasonably interfere with the individual's school performance or participation, is carried out repeatedly and is often characterized by an imbalance of power.

Bullying may involve, but not limited to:

1. unwanted teasing
2. threatening
3. intimidating
4. stalking
5. cyber stalking
6. cyber bullying
7. physical violence
8. theft
9. sexual, religious, or racial harassment

10. public humiliation
 11. destruction of school or personal property
 12. social exclusion
 13. rumor or spreading of falsehoods
- B. "Harassment" means any threatening, insulting, or dehumanizing gesture, use of technology, computer software, or written, verbal or physical conduct directed against a student or school employee that:
1. places reasonable fear of harm to person or property.
 2. effects or interferes with educational or work performance.
 3. effects the emotional wellbeing of student or staff
 4. disrupts the orderly operation of the school
- C. "Cyber stalking" means to engage in a course of conduct to communicate, or to cause to be communicated, words, images, or language by or through the use of electronic mail or electronic communication, directed at or about a specific person, causing substantial emotional distress to that person and serving no legitimate purpose.
- D. "Cyber bullying" is defined as the willful and repeated harassment and intimidation of a person through the use of digital technologies, including, but not limited to, email, blogs, social web-sites (MySpace, Facebook, etc), chat rooms, and instant messaging.

The Shoshone-Bannock Jr./Sr. High School expects students and employees to conduct themselves in keeping with their levels of development, maturity, and demonstrated capabilities with a proper regard for the rights and welfare of other students and staff, the educational purpose underlying all school activities, and the care of school facilities and equipment.

Special Education Disciplinary Procedure

If the student falls under the procedural protection of the *Individuals with Disabilities Education Act* (IDEA), or under section 504, refer to current federal policies and procedures and italicized policy descriptions.

Discipline Code/Sanctions

The following student behaviors will lead to a variety of consequences. The consequences apply regardless of whether the inappropriate behavior took place in school, in a district vehicle, at another school or district activity, or during any part of the school day. Except for serious offenses and safety related behaviors, the accumulation of consequences will increase step-by-step, taking into account the students overall record and shall count for one school year or less depending on good behavior. Parents shall be notified via phone call, and/or letter if Suspension is out-of-school.

This document is intended to be a guideline.

Behavior/Incident	1 st Step	2 nd Step	3 rd Step
Behavioral Issues Bodily Harm, Unintentional Cheating Dress Code Violations Food and Beverages	The student behaviors in this column have a variety of consequences. Penalties will be based on the severity and number of occurrences of such actions. Penalties may range from a documented warning and calling a parent/guardian, to		

<p>Horseplay Language, Inappropriate Public Display of Affection Skipping Class Tardiness Technology/Telecommunication Misuse Trespassing. Vandalism</p>	calling the police and Expulsion.		
<p>Gambling Gang Paraphernalia</p>	Documented Warning	1 day ISS	3 days ISS
<p>Driving Careless or Reckless. Driving on school property in such a manner as to endanger persons or property.</p>	<p>Documented Warning Possible Police Referral</p>	<p>Temporary loss of driving privilege at school Possible Police referral</p>	<p>Permanent loss of driving privilege at school Police referral</p>
<p>Tobacco. Possessing or using tobacco or smoking paraphernalia (i.e. Pipes, papers, matches, lighters) in any school location, in districts buses or vehicles, or at district events, unless for ceremonial purposes. Shoshone- Bannock Jr./Sr. High School is a "smoke-free" facility.</p>	<p>3 days ISS Confiscation Possible Police Referral</p>	<p>3 days OSS Confiscation Police Referral</p>	<p>5 day OSS Confiscation Police Referral</p>
<p>Assault, Verbal. Language (oral or written) toward another person, adult, or student that is intended to cause fear (of bodily harm or death).</p>	<p>3 days ISS Possible Police Referral</p>	<p>3 days OSS suspension Police referral</p>	<p>5 days OSS Police Referral</p>

<p>Insubordination, Interference, Disruption or Obstruction. Any physical action taken to attempt to prevent a staff member or student from exercising his/her lawfully assigned duties or interfering with the educational process.</p>	<p>3 days ISS</p> <p>Possible Police Referral</p>	<p>3 days OSS</p> <p>Police Referral</p>	<p>5 days OSS</p> <p>Police Referral</p>
<p>Truancy. Leaving school without permission, after reporting to school.</p>	<p>3 days ISS</p> <p>Police Referral</p>	<p>5 days ISS</p> <p>Police Referral</p>	<p>Alternate Placement</p> <p>Police Referral</p>
<p>Bullying and Harassment See pages 29-30 for a detailed description of the SBS Bullying Policy</p>	<p>Bullying and Harassment will not be tolerated at SBS. Penalties will be based on the severity and number of occurrences of such actions. Penalties may include documented warnings, ISS, OSS, Police Referrals, Counseling, or Expulsion, just to name a few.</p>		
<p>Alcohol or Chemicals, Possession or Use. Assault, Physical Fighting Fire Alarm or 911 calls Fire Extinguisher, Unauthorized Use Hate Speech Theft, or Knowingly Receiving or Possessing Stolen Property</p>	<p>3 Day OSS</p> <p>Police Referral</p>	<p>5 Day OSS</p> <p>Police Referral</p>	<p>Expulsion</p> <p>Police Referral</p>
<p>Falsification of Records or Identification</p>	<p>Conference with Parent, Administrator, and Student</p> <p>Police Referral</p>	<p>Expulsion</p> <p>Police Referral</p>	

<p>Aggravated Assault Alcohol or Chemicals, Possession With Intent to Distribute or Sell. Arson Bomb Threat Burglary Explosives (Use or Possession) Sexual Misconduct, Non-consensual Terroristic Threats Weapon Possession</p>	<p>Expulsion Police Referral</p>		
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Glossary/Terminology

Alcohol or chemicals, Possession With the Intent to Distribute or Sell. Selling, Distributing, delivering, exchanging, or intending to sell, deliver, exchange or distribute any alcohol, narcotic, or controlled substance is prohibited by Tribal and Federal Laws.

Alcohol or chemicals, Possession or Use. Possessing or being under the influence of any alcohol, narcotic or controlled substance where possession or use is prohibited by Tribal or Federal Law. Students will be considered in possession of alcohol, narcotic, or controlled substances if they are in an area where such substances are present.

Arson. Intentional destruction or damage to school property or other property by means of fire.

Assault, Aggravated. Committing as assault upon another person with a weapon, or an assault that inflicts substantial or great bodily harm upon another person

Assault, Physical. Acting with intent to cause fear in another person of immediate bodily harm or death, or intentionally inflicting or attempting to inflict bodily harm upon another person

Assault, Verbal. Language (oral or written) toward another person, adult, or student that is intended to cause fear of bodily harm.

Bodily Harm, Unintentional. Commit a careless act, which inflicts bodily harm upon another person.

Bomb Threat. Making, publishing, or conveying in a manner a bomb threat pertaining to a school location or a school staff member.

Burglary. Entering a district building without consent and with intent to commit a crime, or entering a building without consent and committing a crime.

Cheating. Scholastic dishonesty that includes but is not limited to, cheating on a school assignment, or tests, plagiarism or collusion.

Chemicals Possession With the Intent to Distribute or Sell. Sell or distributing or intending to sell or distribute, any narcotic, controlled or look-alike substance where sale or distribution is prohibited by Tribal or Federal Law.

Dress. Potentially disruptive, offensive, or suggestive clothing that depicts illegal activities or health/safety concerns. Clothing that depicts alcohol, drug or a tobacco product, or gang affiliation is inappropriate. Clothing with explicit sexual and violence-based graphics is also inappropriate. Clothing or other artifacts that indicate

Driving Careless or Reckless. Driving on school property in such a manner as to endanger persons or property.

Explosives. Using any compound, mixture or device, the primary or common purpose of which is to function by explosion. Any Class A, B, or C explosive (as defined by state statute) i.e. dynamite, firecrackers, stink/smoke bombs, sparklers, or bottle rockets.

Falsification of Records or Identification. Falsifying signatures or data, forging notes, or refusing to give proper identification or giving false information to a staff member.

Fighting. Mutual combat (differentiated from poking, pushing, shoving or scuffling) in which one or the other party(ies) or both contributed to the situation by verbal and physical action, regardless of who initiated the fight or whether it is believed a student is acting in self-defense.

Fire Alarm or 911 calls. Intentionally giving false alarm of a fire, or tampering or interfering with any fire alarm.

Fire Extinguisher, Unauthorized Use. Unauthorized use of a fire extinguisher

Food and Beverages: Consuming at inappropriate times/places or consuming inappropriate items (i.e.energy drinks).

Gang Paraphernalia: Wearing gang affiliated clothing, showing gang hand signs, or writing, drawing or creating gang symbols.

Gambling: Playing a game of chance for stakes

Hate Speech. Students found responsible for verbal attacks involving another student's or staff member's race, gender, ethnicity, religion, spiritual beliefs, disability, tribal background, etc., that are shown to be detrimental to the learning experience and feelings of comfort and safety of the targeted individual.

Interference, Disruption or Obstruction. Any physical action taken to attempt to prevent a staff member or student from exercising his/her lawfully assigned duties or interfering with the educational process.

Insubordination.

Language, Inappropriate. Use of language that includes, but is not limited to, obscenity, profanity, swearing, or cursing which could be directed to an individual. This maybe done verbally or in writing.

Public Display of Affection. Kissing and touching each other, "making-out" in the hallways, and close contact in an inappropriate manner.

Robbery, Extortion obtaining property from another person where his/her consent was induced by use of force, threat, or force or under false pretense.

Tardiness. Arriving at school or class late without an acceptable excuse or not attending classes.

Technology or Telecommunication Misuse. Misuse of equipment, deletion, or violation of password protected files, computer programs, data or systems files, unethical use of information or violation of copyright laws, accessing, up-loading, down-loading, printing, distributing or transmitting pornographic, obscene, abusive, sexually explicit or gang related material; vandalizing damaging or disabling the property of another person or organization, unauthorized commercial use or financial gain of the user.

Terrorist Threat. Threatening, directly or indirectly, to commit any crime of violence with the purpose of terrorizing another person or group of people.

Theft, or Knowingly Receiving or Possessing Stolen Property. Unauthorized taking of the property of another person, or receiving or possessing such property.

Trespassing. Being present in any district facility when it is closed to the individual or public or unauthorized presence in a district vehicle. Any student on suspension who goes to a school location without permission is subject to an increase in suspension time.

Vandalism. Defacing, cutting or otherwise damaging property that belongs to the school, to other students, to staff members, or to other individuals while the student is on school property, at a school activity, in a school vehicle or under the supervision of school staff.

STUDENT/PARENT/SCHOOL CONTRACT

The Partners in Education Contract is written to bond the principle components of education for all students. It is written for the benefit of all partners and focuses on the students who are the future of the Shoshone-Bannock Tribe.

All partners have a responsibility in this process. If one partner fails, it makes success very difficult. By signing this contract, we obligate ourselves to making education a positive growing experience for us all.

School Responsibility – The school will:

- a. Provide a safe and supportive environment where all are respected and can grow together.
- b. Provide a safe and clean facility and safe and secure transportation.
- c. Include Shoshone and Bannock culture and language in the schools.
- d. Encourage parental/community involvement and improve communication between school and home.
- e. Prepare students to meet graduation requirements, to succeed in future academic pursuits and to be productive and caring adults.
- f. Enhance culture by integrating it into all areas of the school, which in turn positively affects students' self-esteem respect and success.

- g. Challenge learners so that they can be confident and develop their full potential academically, socially, culturally, emotionally, mentally and physically.
- h. Provide homework when necessary to encourage mastery.
- i. Measure student progress in a variety of ways and relating this progress to students and parents in a positive manner.
- j. Assure that all decisions and disciplinary actions are fair, consistent and non-discriminatory.
- k. Notify parent/guardian of disciplinary actions.
- l. Notify parent/guardian of successes and accomplishments in school.

Parent/Guardian Responsibility – I (we) will:

- a. Insure that my child attends school regularly and misses school only when absolutely necessary.
- b. Contact the school principal about concerns or problems regarding my child.
- c. Contact the school by phone, email, or note to explain absences.
- d. Provide my child with the proper nutrition and rest so he/she may learn to his/her maximum potential.
- e. Assist and supervise any homework my child may bring home.
- f. Insure good communication is maintained with the school by responding to notes, emails, and messages from the school, attending parent/teacher conferences, and working with the school to help to my child in areas that need attention. This will include talking to my child’s teacher regularly.
- g. Reflect a value for education and personal growth.
- h. See that my child develops the positive behaviors encouraged at school.
- i. Uphold the community curfew for the benefit of my child and success in school.
- j. Complete all required school paperwork as completely and thoroughly as possible.

Student Responsibility – I will:

- a. Attend school regularly.
- b. Complete required homework that is necessary for my success in school.
- c. Return the respect I receive from other students and staff.
- d. Come to school drug and alcohol free.
- e. Come prepared to class and ready to work to my full potential.
- f. Come to school each day prepared to learn and improve my work.
- g. Abide by the behavior rules set by the school in the classroom, on the bus, and at all school functions.
- h. Take pride and show respect for my school by not littering on, defacing or damaging the school property.
- i. Follow community curfews.
- j. Not threaten my fellow students or staff.

THIS PAGE WILL SERVE AS THE FAMILY COPY.

Please sign and return the following signature page within 5 days in order for your child(ren) to attend Shoshone-Bannock Jr./Sr. High School.

STUDENT/PARENT/SCHOOL AGREEMENT

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- k. Insure that my child attends school regularly and misses school only when absolutely necessary.
- l. Contact the school principal about concerns or problems regarding my child.
- m. Contact the school by phone, email, or note to explain absences.
- n. Provide my child with the proper nutrition and rest so he/she may learn to his/her maximum potential.
- o. Assist and supervise any homework my child may bring home.
- p. Insure good communication is maintained with the school by responding to notes, emails, and messages from the school, attending parent/teacher conferences, and working with the school to help to my child in areas that need attention. This will include talking to my child's teacher regularly.
- q. Reflect a value for education and personal growth.
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- j. Not threaten my fellow students or staff.

Please sign and return the following signature page within 5 days in order for your child(ren) to attend Shoshone-Bannock Jr./Sr. High School.

_____	_____
Parent/Guardian Signature	Date
_____	_____
Student's Signature	Date
_____	_____
School Administrator's Signature	Date

PLEASE SIGN & RETURN
THIS PAGE TO THE
SCHOOL.